



## **APRIL 3, 2017 BOARD MEETING**

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### **1. Opening Meeting**

- a. Call to Order (President Wolf)**
- b. Pledge to the Flag**

### **2. Approval of Minutes**

Approval of the March 20, 2017, Regular Board Meeting Minutes and the March 20, 2017 Committee of the Whole Meeting Minutes.

### **3. Student/Staff Recognition and Board Reports - Zoe Marinacci/Emily Webber**

### **4. Financial Reports**

#### **a. Payment of Bills**

General Fund		
Procurement Card	\$	21,201.13
Checks/ACH/Wires	\$	2,325,860.99
Capital Projects	\$	0.00
Stadium & Track Projects	\$	0.00
Cafeteria Fund	\$	96,791.60
Student Activities	\$	<u>28,062.91</u>
<b>Total</b>	<b>\$</b>	<b>2,471,916.63</b>

Motion to approve payment of bills as presented.

### **5. Reading of Correspondence**

### **6. Recognition of Visitors**

### **7. Public Comment Period**

### **8. Structured Public Comment Period**

## **9. Old Business**

## **10. New Business**

## **11. Personnel Items - Action Items**

### **a. Resignation - Mrs. Vicki Brickner**

Mrs. Vicki Brickner, Mt. Rock Elementary School Fourth Grade Teacher has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2016-2017 school year.

The administration recommends that the Board of School Directors approve Mrs. Brickner's resignation for the purpose of retirement as a fourth grade teacher at Mt. Rock Elementary School, effective the conclusion of the 2016-2017 school year.

### **b. Resignation - Mrs. Bonnie Hockley**

Mrs. Bonnie Hockley, Mt. Rock Elementary Reading Teacher has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2016-2017 school year.

The administration recommends that the Board of School Directors approve Mrs. Hockley's resignation for the purpose of retirement as a Reading Teacher at Mt. Rock Elementary School, effective the conclusion of the 2016-2017 school year.

### **c. Resignation – Mrs. Ronna Stover**

Mrs. Ronna Stover, High School Health and Physical Education teacher has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2016-2017 school year.

The administration recommends that the Board of School Directors approve Mrs. Stover's resignation for the purpose of retirement as a High School Health and Physical Education teacher, effective the conclusion of the 2016-2017 school year.

### **d. Resignation – Mr. Les Stover**

Mr. Les Stover, High School Health and Physical Education teacher and Aquatics Teacher has submitted his letter of resignation for the purpose of retirement, effective the conclusion of the 2016-2017 school year as High School Health and Physical Education teacher and effective May 31, 2017 as Aquatic Director.

The administration recommends that the Board of School Directors approve Mr. Stover's resignation for the purpose of retirement as a High School Health and Physical Education Teacher, effective the conclusion of the 2016-2017 school year and effective May 31, 2017 as Aquatic Director.

### **e. Resignation - Mrs. Rosemary Yamaguchi**

Mrs. Rosemary Yamaguchi, Middle School Emotional Support Aide has submitted her letter of resignation, effective June 2, 2017.

The administration recommends that the Board of School Directors approve Mrs. Yamaguchi's resignation, effective June 2, 2017.

## **Personnel Items - Action Items**

### **f. Leave Without Pay - Mrs. Courtney Rickabaugh**

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Courtney Rickabaugh is requesting two days leave without pay retroactive to Tuesday, March 21, 2017 and Wednesday, March 22, 2017.

The administration recommends that the Board of School Directors approve the following request for leave without pay, as presented.

### **g. Coaching Recommendation**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a coach for the team noted, effective immediately.

#### **Donald Arnold - Junior High Football Coach**

The administration recommends that the Board of School Directors approve the appointment of the above listed coach, as presented.

### **h. Lifeguard Recommendation**

#### **Chloe White**

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard, pending receipt of all required paperwork.

## **12. New Business - Action Items**

### **a. Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Denise Ginter</b>	<b>\$ 449.00</b>
<b>Amelia Tearnan</b>	<b>\$1,440.00</b>
<b>Catherine Bayley Houser</b>	<b><u>\$2,880.00</u></b>
<b>Total</b>	<b>\$4,769.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

## **New Business - Action Items**

### **b. Case E**

The parents of Case E of the 2016-2017 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case E of the 2016-2017 school year for the remainder of the 2016-2017 school year with an alternative placement in Capital Area On-Line Learning Association (CAOLA). Placement for the 2017-2018 school year will be reviewed in June of 2017.

### **c. Facilities Utilization Request - Newville Little League**

Mr. Steve Gayman, Newville Little League is requesting to utilize Mt. Rock Elementary School gym for little league practices, retroactive to Sunday March 26, 2017 and Sunday, April 2, 2017 from 1:00 p.m. - 7:00 p.m. Because the utilization's are on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Gayman's request to utilize Mt. Rock Elementary School gym for little league practices, retroactive to Sunday March 26, 2017 and Sunday, April 2, 2017, as presented.

### **d. Facilities Utilization Request - Cumberland County Gymnastics**

Ms. Melanie Sheriff, Cumberland Gymnastics is requesting to utilize the High School gym, commons, auditorium and concession area for a gymnastic competition on Sunday, April 23, 2017 from 8:00 a.m. - 5:00 p.m. Because the utilization is on Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Ms. Sheriff's request to utilize the High School gym, commons, auditorium and concession area on Sunday, April 23, 2017, as presented.

### **e. Facilities Utilization Request - Big Spring Youth Soccer Association**

Mr. Matthew Kump, Big Spring Youth Soccer Association is requesting to utilize the High School soccer field for Sunday games on April 30, 2017, May 14, 2017, June 4, 2017 and June 18, 2017 from 1:00 p.m. - 4:00 p.m. Because the utilization's are on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mr. Kump's request to utilize the High School soccer field on April 30, 2017, May 14, 2017, June 4, 2017 and June 18, 2017, as presented.

### **f. Approval for Team Camps Summer 2017**

The coaches listed are requesting Board approval for the teams and coaches to attend the team camps that are listed below.

**Randy Jones, Head Girls Basketball Coach - Messiah College, July 16-20, 2017**

**Jason Creek, Head Boys Basketball Coach - West Virginia Univ., June 16-18, 2017**

**Nathan Gutshall - Head Wrestling Coach - Kutztown Univ., July 23-26, 2017**

The administration recommends that the Board of School Directors approve the coaches requests for the teams and coaches to attend summer team camps as presented.

## **New Business - Action Items**

### **g. Approve Food Service Management Company Proposal**

The District received two proposals for FSMC to fill the second 5-year contract. Chartwells has the largest guarantee of \$110,000 return on operations while Nutrition guaranteed \$100,327. The nutrition proposal also lacked the full-time chef required by the RFP. The proposals are available at these links for Chartwells and Nutrition.

The administration recommends the Board of School Directors accept the proposal from Chartwells to operate dining services for the next five years and, pending Solicitor Review, authorizes the administration to sign those documents required to enact the contract.

### **h. Approve MySchoolBucks Agreement**

The administration has been looking for an online payment system. The best option was to expand our current use of MySchoolBucks, currently used for food services, to include other categories of payments.

The administration recommends the Board of School Directors approve a contract with MySchoolBucks for online payments and, pending Solicitor review, authorizes the administration to sign the appropriate documents to enact the contract.

### **i. Approve Capital Projects Reserve Fund Payment**

The District received two invoices for payments related to the track & field project and the PennDOT grant.

The administration recommends the Board of School Directors approve payments from the Capital Project Reserve Fund of \$7,170.00 to PPL Electric and \$841.94 to West Pennsboro Township.

### **j. Accept Mowing Bid**

Previously the Board requested proposals for the mowing; on Wednesday March 29, the administration received those bids from three vendors per the attached summary of bids. G2 Commercial presented the lowest bid for all three areas. Due to the difference in bids, Mr. Sheeler reviewed the specifications with G2 and had them confirm their bids numbers given the differences. He also called their references with positive responses.

The administration recommends the Board of School Directors accept the mowing bid from G2 Commercial, and pending Solicitor review, authorize the administration to sign the those documents necessary to enact the contract.

### **13. New Business - Information Item**

#### **a. Tenure Status**

The following professional employee has completed the required years of service as a temporary professional employee and has earned tenure based on their satisfactory performance.

#### **Mrs. Shannon Berry - High School Math Teacher**

Additional information regarding the professional employee has been prepared by Mr. William August, High School Principal.

#### **b. Proposed Updated Policy**

The administration has submitted the updated policy listed for Board review. After the policy has been reviewed by the Board of School Directors the administration will present the policy for Board approval at the April 24, 2017 Board meeting.

#### **913 Nonschool Organizations/Groups/Individuals**

### **14. Future Board Agenda Items**

### **15. Board Reports**

#### **a. District Improvement Committee - Mr. Bob Kanc**

#### **b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**

#### **c. Vocational-Technical School - Mr. Wolf and Mr. Piper**

#### **d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**

#### **e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall**

#### **f. South Central Trust - Mr. Blasco**

#### **g. Capital Area Intermediate Unit - Mr. Wolf**

#### **h. Tax Collection Committee - Mr. Wolf and Mr. Swanson**

#### **i. Future Board Agenda Items**

#### **j. Superintendent's Report – March Enrollment**

## **16. Meeting Closing**

### **a. Business from the Floor**

### **b. Public Comment Regarding Future Board Agenda Items**

### **c. Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, **April 3, 2017**.

Next scheduled meeting is: **April 24, 2016**.